

Minutes

COBBLE HILL IMPROVEMENT DISTRICT

Meeting Annual General Meeting

Date May 3, 2018

Place Youth Hall, Watson Avenue, Cobble Hill, BC

Present: Rob Reid, Chairman; Don Herriott, Trustee; Jens Liebgott, Trustee; Bill Motherwell, Trustee; Harry Benson, Trustee, Darrin McCormack, Corporate Administrator and Roanna McCormack, Financial Administrator

Also present: 5 landowners of the District

Call to Order: 7:00 pm.

1. WELCOME AND INTRODUCTIONS:

Chairman Rob Reid opened the meeting by welcoming the landowners and introducing himself, the trustees, and the corporate administrator and financial administrator.

2. ADOPTION OF THE AGENDA

Moved: Jens Liebgott
Second: Bill Motherwell
Carried: That the Agenda be accepted as circulated.

3. APPROVAL OF MINUTES

Darrin McCormack read aloud the minutes of the annual general meeting of May 18, 2017.

Moved: Nick Hill
Second: Betty Lording
Carried: That the Minutes of the Annual General Meeting of May 18, 2017 be accepted as circulated.

4. BUSINESS ARISING FROM PREVIOUS MINUTES

None

5. REPORT FROM THE CHAIRMAN:

Rob Reid read aloud his report following which he called for questions.

Don Herriott mentioned pressure is being put on the CVRD to test wells near Fisher Road Recycling. The Improvement District engaged a lawyer to pen a letter requesting that testing be done by the CVRD after it was confirmed that it was within the Improvement Districts rights request the testing. An interagency task force was created shortly after the letter was sent from the Improvement district's lawyer to the CVRD. The Improvement District is working on having a trustee from the Improvement District sit on the task force.

6. REPORT FROM OTHER TRUSTEES

None

7. REVIEW OF THE 2017 AUDITED FINANCIAL STATEMENTS

Darrin McCormack presented the 2017 Audited Financial Statements, highlighting some noteworthy areas within.

- Moved: Denise Motherwell
- Second: Tony Balding
- Carried: That the 2017 Audited Financial Statements be accepted as presented

8. ROLE AND RESPONSIBILITIES OF TRUSTEES

Don Herriott read the role and responsibilities of trustees.

9. SETTING OF THE TRUSTEE HONORARIUM

The Trustees currently split an honorarium of \$6,000, there was discussion on the amount of time being put in by the Trustees and that the honorarium has not been increased in many years.

- Moved: Nick Hill
- Second: Betty Lording
- Carried: That the honorarium be raised by \$2,000 for 2018 to \$8,000.

10. ELECTION OF ONE TRUSTEE FOR A TERM OF THREE YEARS

Rob Reid noted that there was one position to be filled for a three-year term.

Darrin McCormack nominated Bill Motherwell, it was second by Tony Balding, Bill agreed to accept the nomination.

Rob Reid called for nominations from the floor three times. Hearing no further nominations, nominations were closed. Bill Motherwell was elected by acclamation.

11. OTHER BUSINESS

None.

12. ADJOURNMENT:

- Moved: Jens Liegbott
- Carried: The meeting adjourned at 7.54 pm

CERTIFIED CORRECT on the _____ day of _____ 2018.

Chairman

Corporate Administrator