

**COBBLE HILL IMPROVEMENT DISTRICT  
BYLAW No. 97**

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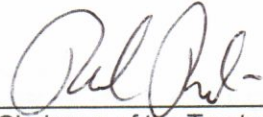
A bylaw to establish miscellaneous service fees and other charges payable to the Improvement District and the terms of payment thereof.

The trustees of Cobble Hill Improvement District ENACT AS FOLLOWS:

1. The following general service fees are hereby fixed and made payable to the district:
  - a) Photocopies will be charged at the rate of \$0.25 per page
  - b) Any costs for reproduction, duplication or shipping will be at the actual cost of the work
  - c) A charge of \$25.00 for each request for information on change of ownership or mortgage registration
  - d) A charge of \$25.00 is levied for each time a cheque is processed in payment of an account with the improvement district which does not clear the payer's account for any reason
  - e) For information requests pursuant to the *Freedom of Information and Protection of Privacy Act*, a maximum fee may be charged for locating and retrieving a record, preparing it for disclosure or producing it manually, as set out in Regulations to that Act.
2. Where staff or equipment of the district are requested or required to render service, the party requesting or requiring such work, service or materials will pay the following charges:
  - a) For staff, the charge will be at the employees wage rate for that time period plus 10%
  - b) For equipment, the equivalent to rental rate from an outside agency
  - c) For materials, at actual cost plus 10%
3. All firms and individuals will be invoiced upon completion of the work and terms of payment will be net 30 days.
4. This bylaw repeals Bylaw No. 92
5. This bylaw may be cited as the "Miscellaneous Service Charge Bylaw"


INTRODUCED and given first reading by the trustees on the 14th day of December 2011.

RECONSIDERED and finally passed by the trustees on the 14th day of December, 2011.



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Chairman of the Trustees

I hereby certify that this is a true copy of Bylaw No. 97



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Officer

